

SCHOOL RULES

1. School Uniforms must be obtained before or right on the first day of the school. No pupil will be allowed to attend school if he/she is not in full school uniform. School uniforms are available at school.
2. Every child must obtain a set of sports wear from school. Pupils dress in their sports wear on Wednesday and Friday. They should put on canvas shoes
3. The school uniform is put on every Monday, Tuesday and Thursday. Pupils should put on black shoes for both girls and boys, Grey stockings with blue stripes. Strictly school sweaters are to be acquired from school.
4. The official school language is English.
5. Break feeding is compulsory for every child. The use of abusive and vulgar language is not permitted. Vernacular speaking is not allowed.
6. Every parent must make sure that the child's body hygiene is monitored. That is; their teeth, nails, hair etc. Untidy hair especially for the girls will be cut off. If a child has dirty pants and uniforms, they will be washed and a parent will be called for a discussion. You are advised to cut their nails weekly.
7. Absenteeism is strictly forbidden. In case of sickness a letter from the parent/doctor is required for explanation.
8. The school administration must be informed as to who is collecting the child from school. In case of a new person. Children's collection/identity card must be used.
9. Every child must be signed out in the departure book in every class.
10. Every term parents are invited to come and check on the child's progress. This is very important and the parent must attend in person without fail.
11. Parents are encouraged to organize children's birthdays from school. Arrangements must be done prior to the actual date after the head teacher's office has been notified.
12. Every child is supposed to respect the prefectorial body.
13. There will be constant communication between the staff and parents concerning the children's general growth.
14. The school ensures that each child is treated as an individual.
15. The school gates are open at 6:30 a.m. and closed by 8:00 a.m., and at 12:30 p.m. gates are open up to 1:00 p.m. for half day. Gates open again at 4:00 p.m. Each child is supposed to be punctual (both coming to and leaving school).
16. Parents are supposed to collect their children latest by 5:30 p.m. in the evening.
17. No pupil will leave school before 12:30 p.m. unless the school approves an official request from the authorized staff. Authorized staffs include; the Head teacher, Deputy Head teacher and any other staff as management may approve.
18. The parent/guardian of any pupil who will have lost or negligently damaged school property will be required to repair or replace the said property.
19. Each child's complaint will be handled with care and confidentiality.
20. Children are expected to handle all school and any other property with care. This property includes: School books, Music dance and drama facilities, pencils, their bags, vehicles, utensils, etc.
21. A child's property must be labeled.
22. In case of changes in the telephone contact for the parent, the school administration should be informed.
23. All school activities are compulsory.
24. The above school rules are subject to variation from time to time upon approval by the school management committee